



Suite 1100, 411 1<sup>st</sup> Street SE  
Calgary, AB T2G 4Y5

[cavvyenergy.com](http://cavvyenergy.com)  
[HR@cavvyenergy.com](mailto:HR@cavvyenergy.com)

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## JOINT VENTURE ACCOUNTANT

<b>Job Type</b>	Permanent – Full-Time – Non-Unionized
<b>Work Schedule</b>	Hybrid-eligible; minimum 3 days in office per week
<b>Reporting To</b>	Supervisor, Joint Venture Accounting
<b>Location</b>	Calgary

### Company Profile

Cavvy Energy is a Canadian energy company headquartered in Calgary, Alberta, focused on the exploration, extraction, and processing of natural gas. The Company is a significant upstream producer and midstream custom processor of natural gas, NGLs, condensate and sulphur from Western Canada. We employ approximately 300 people across our operating locations and Calgary head office and are an inclusive, diverse team with meaningful challenges and opportunities for learning and career growth.

### The Opportunity

We are seeking a Joint Venture Accountant to support the full cycle of joint venture accounting for Cavvy's operated and non-operated assets. This role ensures accurate, timely, and contractually compliant processing of JV billings, allocations, and reconciliations. You will contribute analytical insight, support month-end activities, troubleshoot billing issues, and collaborate closely with cross-functional teams such as Operations, Land, Commercial, Production Accounting, and Engineering.

### Key Responsibilities

#### Joint Interest Bill Processing & Validation

- Review, analyze, and process inbound non-operated JIBs through EnergyLink.
- Validate cost center, AFE, and account cross-references, including ownership and well status verification using CS Explorer.
- Manage EnergyLink disputes and complete un-parking once resolved.
- Confirm contract operating expenses, administration, processing, and transportation fees against agreements; prepare fee-proof and proration spreadsheets for Qbyte.
- Perform first-level analysis on complex or unusual charges and escalate as needed.
- Respond to partner inquiries and support operated EnergyLink communication and resolutions.
- Collaborate with Land, Operations, and AP to resolve discrepancies.

### **JV Reconciliations, Month-End & Financial Reporting**

- Support JV payments by ensuring accurate partner balances.
- Prepare detailed JV partner account reconciliations and document variance causes.
- Support advanced reconciliations, cost allocation validation, and analytical reviews.
- Assist with accruals, equalizations, and cost corrections.
- Summarize recurring issues, cost anomalies, and partner behaviours.

### **Process Optimization, Systems & Continuous Improvement**

- Enhance existing JV workflows and implement repeatable, optimized processes.
- Complete root-cause analyses to address recurring discrepancies.

### **Cross Functional Collaboration & Business Partnership**

- Partner with Operations, Engineering, Production Accounting, Land, Commercial, and AP/AR.
- Provide clear explanations of cost drivers and billing issues to internal and external stakeholders.

## **Qualifications & Experience**

### **Education & Experience**

- Diploma in Accounting, Finance, or related field (CPA preferred).
- Minimum 5 years of JV or operations accounting experience within upstream or midstream operations.
- Proficiency with EnergyLink, Qbyte FM, CS Explorer, AFE Execute, Petrinex, and Microsoft Office.
- Strong understanding of JV agreements, allocations, and PJVA/EASC standards.

### **Essential Skills**

- Strong analytical capability and attention to detail.
- Knowledge of JV cost structures and contractual fees.
- Ability to manage competing deadlines and monthly cycles.
- Collaborative communicator with a continuous-improvement mindset.

### **Why Join Us?**

You will play a key role in ensuring accurate and transparent joint venture financial reporting, supporting Cavy's operational and commercial teams, and contributing to continuous improvement initiatives across the JV accounting function.

Cavy is an equal-opportunity employer committed to diversity and inclusion. We are pleased to consider all qualified applicants for employment without regard to race, colour, religion, sex, national origin, age, disability, protected veterans' status or any other legally protected factors. Accommodation for applicants with disabilities is available upon request during the recruitment process.

**To apply please send resume to [HR@cavyenergy.com](mailto:HR@cavyenergy.com)**